

Health Research Ethics Review Committee
College of Health Sciences
Mekelle University

Guidelines to assist Researchers

(Documentation required for a thorough and complete ethics review at the
College of Health Sciences of Mekelle University)

1. The final proposed research proposal.
2. Signed and dated application for review including a statement of agreement to comply with ethical principles set out in the institutional and national guidelines.
3. Ethical review from foreign collaborating institutions, if applicable.
4. Instruments/tools including but not limited to questionnaires, FGD guides, key informant interview guides and case study guides, intended for research participants in English and the language understood by the potential research participants.
5. Principal investigator's curriculum vitae (updated, signed and dated). If the PI is a graduate student, CV of his/her advisor must also be attached.
6. Information sheet (script) containing the purpose of the study and description of the process in English and the language(s) understood by the potential research participants.
7. Informed consent forms in English and the language(s) understood by the potential research participants.
8. If the study participants are underage children, assent forms and parental permission forms in English and the language(s) understood by the study participants.
9. All significant previous decisions (e.g., those leading to a negative decision or modified protocol) by other HRERCs or regulatory authorities for the proposed study (whether in the same location or elsewhere) and an indication of modification(s) to the protocol made on that account, if applicable. The reasons for previous negative decisions should be provided, if applicable.